Compiled as a service to the voters
of Shasta County, California
by the
LEAGUE OF WOMEN VOTERS OF THE REDDING AREA, INC.
WITH THE COOPERATION OF THE EMPLOYEES OF SHASTA COUNTY
AND THE CITIES OF ANDERSON, REDDING AND SHASTA LAKE
Cover graphic by Three Friends Design Studio

The League of Women Voters is a non-partisan political organization
whose purpose is to promote political responsibility in government through
informed and active participation of citizens.

TABLE OF CONTENTS

SHASTA COUNTY - THE PLACE ................................. 1
SHASTA COUNTY - THE PEOPLE .............................. 1
SHASTA COUNTY GOVERNMENT ............................. 3
OTHER AGENCIES .............................................. 11
SHASTA COUNTY OFFICE OF EDUCATION ................ 12
SUPERIOR COURT OF CALIFORNIA .......................... 13
CITY OF ANDERSON ........................................... 14
CITY OF REDDING .............................................. 16
CITY OF SHASTA LAKE ......................................... 20
VOTER INFORMATION ........................................ 21
ELECTIONS ..................................................... 21

Additional copies may be obtained from League of Women Voters,
P.O. Box 991463, Redding, CA 96099-1463, http://redding.ca.lwvnet.org
For non-partisan election information: www.smartvoter.org
Shasta County, one of California’s 27 original counties, was created by an act of California’s first Legislature on February 18, 1850. The original county extended from Butte County to the Oregon border and from the summit of the coastal range to Nevada. From the original 20,000 square miles were carved parts of Siskiyou County (1852), Tehama County (1856), and Lassen County (1864), until Shasta County now has an estimated 3,850 square miles.

Shasta County’s first government, a Court of Sessions consisting of the County Judge and two Justices of the Peace, was created in 1850. It first met in 1851 on the ranch of Major P. B. Reading, a prominent figure in the County’s history. After the first meeting, the gold mining town of Shasta became the County Seat. In 1855 a Board of Supervisors was created and was composed of members from three districts.

Redding was established in 1872 to accommodate the Central Pacific Railroad’s route to Portland. The town of Redding was incorporated in 1887 and replaced Shasta as the County Seat in 1888. Redding is the largest California city north of Sacramento.

Shasta County can be considered the watershed of Northern California as it contains the cornerstone of the Central Valley Water Project, Shasta Dam. The dam, 10 miles north of Redding, is located at the confluence of three major rivers, the Sacramento, McCloud and Pit, which drain a huge watershed including a large portion of Northern California.

Shasta County is predominantly rural in character, consisting of 2.43 million acres. Approximately one million acres (42%) are public lands devoted mostly to timber production and recreation.

Approximately half of all land in Shasta County, both private and public, is considered timber producing property. The value of timber cut on all lands in the county in 2013 was $43 million. Revenue to the County budget from timber harvested on federal forest lands amounted to over $336,466 in timber yield taxes in 2013.

The unincorporated area includes 1,200 miles of roadway that are maintained by the county and 311 miles which are state-maintained.

### THE PEOPLE

**POPULATION GROWTH** - CA Dept. of Finance

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Shasta Co.</td>
<td>115,613</td>
<td>147,036</td>
<td>163,256</td>
<td>179,412</td>
</tr>
<tr>
<td>Redding</td>
<td>41,995</td>
<td>66,462</td>
<td>80,865</td>
<td>91,207</td>
</tr>
<tr>
<td>Anderson</td>
<td>7,381</td>
<td>8,299</td>
<td>9,022</td>
<td>10,361</td>
</tr>
<tr>
<td>Shasta Lake</td>
<td>--</td>
<td>--</td>
<td>9,008</td>
<td>10,128</td>
</tr>
</tbody>
</table>

**AGE DISTRIBUTION** - Census Bureau %

<table>
<thead>
<tr>
<th></th>
<th>1990</th>
<th>2000</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 5 years</td>
<td>7.7</td>
<td>5.9</td>
<td>5.8</td>
</tr>
<tr>
<td>5 to 19</td>
<td>22.4</td>
<td>23.1</td>
<td>18.9</td>
</tr>
<tr>
<td>20 to 34</td>
<td>20.2</td>
<td>15.6</td>
<td>17.8</td>
</tr>
<tr>
<td>35 to 64</td>
<td>35.7</td>
<td>40.1</td>
<td>39.9</td>
</tr>
<tr>
<td>65 and over</td>
<td>14.1</td>
<td>15.2</td>
<td>17.6</td>
</tr>
</tbody>
</table>

**MEDIAN AGE** - Census Estimates

- Shasta County: 42.1
- California: 36.3
- United States: 37.6

According to January 1, 2014 estimate by the California State Department of Finance, the year-over-year growth rate for all of Shasta County was 0.3%. For Anderson it was 0.7%, Redding was 0.4% and Shasta Lake was 0.1%. The 87.2 percent white population of Shasta County is not typical of the state as a whole. Persons of Hispanic origin (8.7%) are the largest minority group, followed by Asians (2.5%) and Native Americans (2.4%).

### SHASTA COUNTY EDUCATION ATTAINED

**Persons 25 years and over -- %**

<table>
<thead>
<tr>
<th></th>
<th>Less than High School Diploma</th>
<th>High School Graduate/some College/AA Degree</th>
<th>Bachelor’s Degree or Higher</th>
</tr>
</thead>
<tbody>
<tr>
<td>1990 Census</td>
<td>21.6</td>
<td>54.1</td>
<td></td>
</tr>
<tr>
<td>2000 Census</td>
<td>13.7</td>
<td>66.8</td>
<td></td>
</tr>
<tr>
<td>2013 Census Est.</td>
<td>11.8</td>
<td>70.9</td>
<td></td>
</tr>
</tbody>
</table>

In the 2013-14 school year:

- Of the 26,935 total Shasta County K-12 students, there were 830 English Learners with 32 languages.
- 83% of Shasta County 10th graders passed the English Language Arts portion of the California High School Exit Exam, matching the state-wide percentage.
- 87% passed the Mathematics portion, better than the 85% state-wide percentage.
- The annual adjusted dropout rate for 9-12th graders was 2.6%, better than the 3.6% state-wide.
SHASTA COUNTY MEDIAN HOUSEHOLD INCOME - Census Bureau

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$14,669</td>
<td>$25,670</td>
<td>$34,335</td>
<td>$44,651</td>
</tr>
<tr>
<td>CA</td>
<td></td>
<td></td>
<td></td>
<td>$61,094</td>
</tr>
<tr>
<td>US</td>
<td></td>
<td></td>
<td></td>
<td>$53,046</td>
</tr>
</tbody>
</table>

The number of housing units in Shasta County in 2014 was 77,980 with an average of 2.49 persons per household. Homeowners = 64.2%, Housing Units in Multi-unit Structures = 16%

Note: Excludes self-employed, unpaid family workers, household domestic workers, and workers on strike.

DEPARTMENT OF VETERANS AFFAIRS ESTIMATES - SEPTEMBER 2014

<table>
<thead>
<tr>
<th></th>
<th>MALE</th>
<th>FEMALE</th>
</tr>
</thead>
<tbody>
<tr>
<td>17 to 44 years</td>
<td>2,175</td>
<td>324</td>
</tr>
<tr>
<td>45 to 64</td>
<td>3,840</td>
<td>384</td>
</tr>
<tr>
<td>65 to 84</td>
<td>5,139</td>
<td>515</td>
</tr>
<tr>
<td>85+</td>
<td>1,158</td>
<td>59</td>
</tr>
<tr>
<td>Total</td>
<td>15,316</td>
<td>1,353</td>
</tr>
</tbody>
</table>

The FY13 Geographic Distribution of VA Expenditures Annual Report shows:
- 16,184 Shasta County Veterans received $78,440,000 in compensation and pension.
- Medical expenditures were $53,839,000.
- Education and Vocational Rehabilitation/Employment expenditures were $5,415,000.

COUNTY VOTER REGISTRATION - County Clerk 10/2014

<table>
<thead>
<tr>
<th></th>
<th>Democrats</th>
<th>Republicans</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1990</td>
<td>33,431</td>
<td>32,992</td>
<td>76,423</td>
</tr>
<tr>
<td>2000</td>
<td>29,718</td>
<td>38,619</td>
<td>68,337</td>
</tr>
<tr>
<td>2014</td>
<td>25,022</td>
<td>44,190</td>
<td>69,212</td>
</tr>
</tbody>
</table>

Total includes 22,644 No Party Preference, and 6,077 Other

MEDIAN PRICE OF A HOME - CoreLogic-DataQuick

<table>
<thead>
<tr>
<th></th>
<th>Shasta County</th>
</tr>
</thead>
<tbody>
<tr>
<td>1997</td>
<td>$109,000</td>
</tr>
<tr>
<td>2002</td>
<td>$153,000</td>
</tr>
<tr>
<td>2007</td>
<td>$277,000</td>
</tr>
<tr>
<td>2014</td>
<td>$200,000</td>
</tr>
</tbody>
</table>

Note: Excludes self-employed, unpaid family workers, household domestic workers, and workers on strike.
State law (The County Budget Act) stipulates the following deadlines for the years following the federal census. Supervisors’ jurisdiction covers only county areas, not the cities. Also elected are Judges, the County Board of Education and six other county officers. The Board of Supervisors appoints other officials, department heads and commissions, whose duties and powers are prescribed by law.

Salaries of the Board of Supervisors and all other officers are fixed by the Board of Supervisors, which is the legislative and executive arm of county government. It controls and is responsible for most county affairs within the limits of the state constitution and laws.

Shasta is a general law county. A five member Board of Supervisors is elected for staggered four-year terms by districts, which are roughly equal in population. The boundaries of the supervisorial districts are adjusted every ten years following the federal census. Supervisors’ jurisdiction covers only county government, protection of persons and property, health and sanitation, roads and bridges, recreation, welfare and corrections, and land use planning.

California counties are legal subdivisions of the state and serve primarily as administrative agencies for the state. Principal county functions include general government, protection of persons and property, health and sanitation, roads and bridges, recreation, welfare and corrections, and land use planning.

Districts

<table>
<thead>
<tr>
<th>DISTRICT</th>
<th>TERM EXPIRES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>David Kehoe</td>
</tr>
<tr>
<td>2</td>
<td>Leonard Moty</td>
</tr>
<tr>
<td>3</td>
<td>Pam Giacomini</td>
</tr>
<tr>
<td>4</td>
<td>Bill Schappell</td>
</tr>
<tr>
<td>5</td>
<td>Les Baugh</td>
</tr>
</tbody>
</table>

1450 Court Street, Suite 308B
Redding, CA 96001
(530) 225-5557 or 1-800-479-8009

County Budget Process

State law (The County Budget Act) stipulates the following deadlines for the county budget:

- The recommended budget shall be submitted to the board by the administrative officer or auditor as designated by the board, on or before June 30 of each year, as the board directs.
- The board shall consider it and, on or before June 30 of each year, at such time as it directs, shall make any revisions, reductions, or additions.
- On or before June 30 of each year the board, by formal action, shall approve the recommended budget, including the revisions it deems necessary for the purpose of having authority to spend until the budget is adopted.
- On or before September 8 of each year, as the board directs, the recommended budget shall be made available to the public. The board shall publish a notice in a newspaper of general circulation the time and place of the public hearing on the recommended budget.
- After conclusion of the hearing, and not later than October 2 of each year, and after making any revisions of, deductions from, or increases to, the recommended budget it deems advisable during or after the public hearing, the board shall by resolution adopt the budget as finally determined.

Please note – In Shasta County, the recommended budget is presented to the Board of Supervisors in June, prior to commencement of the budget hearings, and the budget is adopted by June 30 of each year.

At the end of the fiscal year, uncommitted funds are included in the “carry-over” fund balances shown in the budget document for the next fiscal year. Funds budgeted and not spent for a particular purpose that is considered essential are “encumbered” for that purpose and kept out of the carry-over funds. For example, funds budgeted for the county’s self-insurance reserves are encumbered.

THE BUDGET CALENDAR: Budget instructions and worksheets are distributed to department heads in February of each year. In March, departments return the budget packets (worksheets, narratives and workload goals) to the CEO and the Auditor for review and tabulation. The CEO and staff meet, in April, with department personnel to discuss updated requests and appeals, and then the CEO sets the proposed balanced budget for tabulation by the Auditor. The proposed budget, plus appeals, is prepared in May and submitted to the Board of Supervisors no less than 10 days prior to the public budget hearing. In June, public budget hearings are conducted by the Board of Supervisors. Precise dates and times may be obtained from the Clerk of the Board. The Board adopts the approved balanced budget by June 30. In January of the following year, mid-year budget review packets are distributed to the department heads. Department heads return the packets to the CAO’s office in February, where they are reviewed and submitted to the Board.

ROLE OF THE PUBLIC – The budget process is a continual one and citizens have many opportunities to make themselves heard. They may write letters or talk to supervisors and department heads. They may speak at any public hearing on the recommended budget or on amendments to the adopted budget. Agenda and background information for regular meetings of the Board of Supervisors are available from the Clerk of the Board or on the County’s website on the Friday afternoon prior to a Board meeting. The deadline for items to be placed on the following week’s agenda is Tuesday at 9:00 a.m. Agenda items are accepted with an accompanying appropriate staff report.
PUBLIC ASSISTANCE: Social Services, Health & Human Services Administration, Opportunity Center, County Indigent Cases, Welfare Cash Aid, Housing Authority, Veterans Services, Community Action Agency, Housing Rehabilitation.


HEALTH & SANITATION: Environmental Health, Mental Health Services Act, Mental Health, Public Health, Shasta County Health Care, California Children's Services, Alcohol and Drug Programs, Perinatal.

PUBLIC WAYS & FACILITIES: Roads, Sacramento Valley Air Pollution Paving, Shingletown Airport.

GENERAL GOVERNMENT & SUPPORT SERVICES: General Revenue, Board of Supervisors, County Administrative Office, Clerk of the Board, Auditor-Controller, Treasurer-Tax Collector, Assessor, Purchasing, County Counsel, Personnel, Election Administration, Impact Fee Administration, General Reserves, Economic Development, Surveyor, Miscellaneous General, Tobacco Settlement Funds, County Service Area Administration, Title III Projects, Central Service Costs (A-87).

ALL OTHERS: Capital Projects, Intermountain Fair, Library, Farm Advisor, Recreation & Parks, and Veteran’s Halls.

CONTINGENCY RESERVES (Appropriations for unforeseen expenditures): General Fund $5,000,000; Public Defender $250,000; Roads $300,000; Public Health $30,000.
Note: General Fund cost occurs in two main ways. Some general governmental departments are allowed a "net county cost," or expenditures which exceed revenues. This cost is offset by general revenues. Departments in non-general government funds, such as Public Safety or Social Services, receive a General Fund contribution, or Transfer-In. The above total includes the Transfer-In contribution.

**County of Shasta General Fund Transfers-Out 2014-15**

Total $33,299,938

- Public Health $609,589 2%
- County Fire $2 million 6%
- County Fire $2 million 6%
- Resource Mgmt $1.4 million 4%
- IHSS $68,882
- Capital Proj $182,960
- Mental Health $294,990 1%
- Social Services $4.9 million 15%
- Public Safety $23.5 million 71%

**Salaries and Benefits** for County employees are determined through a legally established and regulated collective bargaining process that results in a memorandum of understanding. There are currently nine separate bargaining units that negotiate with the County: the Shasta County Employees’ Association, the Shasta County Mid-Management Bargaining Unit, The Deputy Sheriffs’ Association, Correctional Officers (DSA Affiliate), the Professional Peace Officers’ Association, the United Public Employees’ of California (General Unit and Professional Unit), the Sheriff’s Administrative Association, and Trades and Crafts (Teamsters’). As of September 2014 there were 1,927 full time equivalent positions in County service; the FY 2014-15 Adopted Budget includes regular salaries and benefits totaling over $162 million.

The level of many county expenditures can be affected by external mandates. A **Legal Mandate** is a requirement, usually by state law, that the county finance all or a specified share of a particular service.

**Revenue Leverage** - Often state and federal laws provide for a local share of cost to mandated programs (called matching funds). This allows the local governments to leverage costly services for a portion of the total expense; however, even low participation rates can total large sums. If Congress or the Legislature increases benefits, the County match must also increase.

A **Example of an Impact of Required Matching Funds** - Agency participation in Cash Aid Payments

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2014/15 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Participation</td>
<td>$2,012,689</td>
</tr>
<tr>
<td>Federal Participation</td>
<td>17,335,663</td>
</tr>
<tr>
<td>State Realignment to County</td>
<td>23,816,929</td>
</tr>
<tr>
<td>Welfare Repayments</td>
<td>50,000</td>
</tr>
<tr>
<td>General Fund County Match</td>
<td>2,831,614</td>
</tr>
<tr>
<td>Total</td>
<td>$46,047,075</td>
</tr>
</tbody>
</table>

**Trial Court Funding** - The passage of 1997 legislation transferred responsibility of California Trial Courts from counties to the Judicial Council. Beginning in fiscal year 1999-2000, Shasta County was relieved of its responsibility to contribute General Fund dollars to the State Trial Court Trust Fund that supports court operations. The County does, however, continue to support the Trial Court Trust Fund through its minimum maintenance of effort responsibility derived from court related revenue collections. Court budgets now are reviewed and approved by the Trial Court Budget Commission and are funded through allocations from the Trial Court Trust Fund.

**A-87 Cost Allocation Plan** is a system whereby county service departments can recover administrative and overhead costs associated with operations. The incentive for counties to produce a viable cost plan is to recover expenses from the state and federal governments. For example, when the state legislature enacts a new program with a personnel element, it costs the County to advertise the job openings, interview and hire applicants, and add the individuals to the county payroll system. These costs are legitimate expenses of the subject program and will be reimbursed when there is an approved cost plan.

**Total General Indebtedness** - At the end of June 30, 2014, the County had total debt obligation outstanding of $44,219,084. Of this amount, $37,070,000 comprises bonds that are secured by the County’s lease rental payments and other dedicated sources of revenue, and $891,900 of special assessment debt secured by property subject to the assessment. The remainder of the County’s debt represents loans secured solely by specified revenue sources.
Elected county officers are nominated, on a nonpartisan basis, in the direct primary election held in June of even-numbered years. Any candidate for office who receives more than half of all votes cast for that office is elected. If more than two run for one office and no candidate receives more than fifty percent of all votes cast for the office, the two receiving the highest number of votes are candidates at the November General Election in the same year. The one receiving the majority of votes is elected.

All county officials are elected for four-year terms. Some officers and department heads whose duties are described below are appointed by the Board of Supervisors.

**BOARDS OF SUPERVISORS** consists of five members elected on a district basis for staggered four-year terms. The Board is the legislative body for the County and is responsible for setting policy which guides the overall program direction and activities for the County. The Board adopts the annual budget which sets forth the expenditure authorization for all County debts. In addition to countywide services, the Board sits as the governing Board for a number of special districts which provide extended levels of service throughout the County. The agendas and minutes of the Board’s meetings are available on the County website.

**COUNTY EXECUTIVE OFFICER** functions as an agent of the Board of Supervisors in overseeing and coordinating the administration of county government. The County Administrative Office deals with the financial activities of the County, which includes the development of the annual budget. In addition, the County Administrative Office provides assistance and advice to the Board of Supervisors through coordination of administrative operations; resolution of countywide problems; representation of the Board in relationships with other agencies; and assistance to departments in analyzing new or changed systems, procedures, and organization. In addition, the County Executive Officer is the appointed Clerk of the Board.

**CLERK OF THE BOARD** is responsible for preparing the Board of Supervisors weekly agenda, communication of actions taken by the Board, preparation of minutes, and legal advertising. The Clerk of the Board is responsible for maintaining all Board records, documents, appointments to committees and commissions, the County Code, administrative policies, and Roster of Public Agencies. In addition, the Clerk provides copies of records to the public, does research of archive records, maintains CEQA records, and is the filing officer for Conflict of Interest (700) forms and assessment appeals applications. The Clerk of the Board also serves as clerk to Animal Control and Nuisance Abatement hearings, the Air Pollution Control Board, the Mayors’ City Selection Committee, the Employee Appeals Board, and the Assessment Appeals Board.

**AGRICULTURAL COMMISSIONER-SEALER OF WEIGHTS AND MEASURES** provides state mandated agricultural and weights and measures inspection services at the county level. The department’s primary mission is to promote and protect agriculture while providing for the safety and welfare of the public through the administration and enforcement of over 20 programs. The department also ensures that equity prevails in all commercial transactions in the market place through systematic weights and measures inspections. The department also compiles a comprehensive annual crop and livestock report.

**ASSessor-REcORDER** - The Assessor is charged with discovering, identifying, appraising and enrolling annually all locally taxable property in Shasta County. The Recorder records and maintains real property records, birth, death, and marriage records for all of Shasta County. Elected

The **AUDITOR-CONTROLLER** is the chief financial officer of the County. The Auditor-Controller performs duties under the legal authority prescribed in California Government Code. The Auditor-Controller is responsible for providing a broad range of financial accounting and auditing services to all County departments, agencies, and various special districts within the County of Shasta whose funds are kept in the county treasury. Elected

**DEPARTMENT OF CHILD SUPPORT SERVICES** provides the following services to the public: the establishment of paternity; locating of absent parents; establishment of child and medical support orders; modification and enforcement of existing child and medical support orders; collection and distribution of child support monies pursuant to federal and state regulations; and public outreach to ensure that the public is aware of, and has access to, child support services. In FFY 2013 the department disbursed over $19 million in child support payments. It currently assists over 13,000 families.

The **COUNTY COUNSEL** is the attorney for the County, including the Board of Supervisors and all County officers, departments, boards and commissions as well as certain county bodies and agencies whose governing boards are made up (in whole or part) of members of the County Board of Supervisors. The County Counsel’s office also provides legal advice to the Shasta County Grand Jury. In addition, the County Counsel has discretionary authority to provide legal services to other local public entities and special districts, and to charge a fee for such services. The County Counsel’s Office does not provide legal services to the general public.

**COUNTY CLERK/REGISTRAR OF VOTERS** - The County Clerk processes marriage licenses, passport applications, and fictitious business name filings for the County. The Registrar of Voters maintains and updates voter registration records, checks petitions, and provides election-related information. In addition to conducting primary, general, school, and special elections, the Registrar of Voters prepares ballots, procures and equips polling places, and counts voted ballots. Elected

**COUNTY FIRE DEPARTMENT**, under contract with the California Department of Forestry and Fire Protection (CAL FIRE), provides fire protection, prevention, and emergency medical services to residents and visitors in a large portion of the County outside the incorporated cities and the districts. There are 225 volunteer members at 18 volunteer fire stations that are supported by 11 CAL FIRE stations, a conservation camp, air attack base, 3 dozeners and various chief officers located throughout the County.

The **DISTRICT ATTORNEY** charges and prosecutes criminal violations in Shasta County on behalf of the people of the State of California. The Victim Witness division of the District Attorney’s Office provides services to victims of crime including crisis intervention, emergency financial assistance, resource and referral counseling, orientation to the criminal justice system and court escort. Elected

The **FARM ADVISOR** is a unit of the University of California’s Cooperative Extension Service. Farm advisors conduct applied research in agriculture, natural resources, nutrition, and youth development. Shasta County programs include live stock and range management, nutrition, family and consumer science, 4-H youth development, agronomy and crops, and forestry. **http:// ces.shasta.ucdavis.edu**

The **HEALTH AND HUMAN SERVICES AGENCY** offers an array of services, from food stamps and employment training to counseling and immunizations. Our vision is for every person to enjoy a safe, healthy and productive life.

**CHILDREN’S SERVICES** provides services to support children’s safety and mental well being. This Branch investigates alleged abuse and neglect of children, licenses foster homes, provides child welfare services for families under the jurisdiction of the Juvenile Court and provides adoption services. This Branch also provides Specialty Mental Health Plan services for Medi-Cal beneficiaries
up to 21 years of age. Children and youth with Medi-Cal can access mental health and drug and alcohol services through this Branch. Children’s additionally works collaboratively with Juvenile Justice and educational agencies to provide services for children. ADULT SERVICES focuses on a variety of issues that typically impact people 18 years of age or older. Mental Health services include: ongoing outpatient services primarily to Medi-Cal recipients; crisis evaluations during business hours at the Breslauer clinic or local emergency rooms after hours; placement services to both inpatient psychiatric hospitals and long-term secured residential facilities; crisis residential services for up to 30 days on a voluntary basis, and; referrals to local non-profit organizations. Drug/alcohol services include: the Addicted Offender Program (AOP) in conjunction with Shasta County Superior Courts, and a variety of out patient and residential services provided through its contracted providers (Empire Recovery Center, Right Roads and Visions of the Cross). The Adult Services Branch is also responsible for a variety of social service programs, including: Adult Protective Services (APS), following up on reports of potential elder/dependent adult abuse; In Home Supportive Services (IHSS), helping Medi-Cal recipients needing assistance with daily activities in order to remain safely in their own homes; Public Authority, keeping a registry that helps IHSS recipients find caregivers to provide care; and the Public Guardian, helping people who are unable to manage their personal and/or financial affairs and require formal appointment of a guardian or conservator. The Adult Services Branch also retains administrative oversight responsibilities for programs funded through the Mental Health Services Act (MHSA). PUBLIC HEALTH focuses on community-wide prevention of communicable disease, chronic disease, injury, substance abuse, suicide prevention and the prevention of Adverse Childhood Experiences (ACE). Public Health helps the community develop systems and policies that support healthy behaviors. It promotes nutrition and physical activity, healthy aging, worksite wellness and educational attainment. Public Health also maintains an active emergency response unit, and its laboratory provides testing services for Shasta and numerous other Northern California counties. REGIONAL SERVICES provides services to our customers in the neighborhoods where they live. Located in downtown Redding, Enterprise, Anderson, Shasta Lake and Burney, regional offices offer assistance with eligibility services, such as CalFresh (food assistance), Medi-Cal and General Assistance. Other regional office services include Women, Infants and Children (WIC) and Community Health Advocates providing application assistance and local referrals to our customers. CalWORKS offers employment services, cash assistance and behavioral health services to needy families with children. The Opportunity Center focuses on vocational training and employment services for people with disabilities. To encourage healthy families, Regional Services offers passenger safety education, Pernnial Substance Abuse Treatment; Nurse-Family Partnership, parent education and support and breastfeeding support. ADMINISTRATIVE SERVICES includes the Director’s Office; Business and Support Services; Outcomes, Planning and Evaluation; and Community Relations and Education. Each supports the branches to help them achieve their goals.

HOUSING/COMMUNITY ACTION AGENCY - The Housing Authority provides monthly rental assistance to low-income households in the unincorporated area of the county and inside the cities of Anderson and Shasta Lake. The department repairs homes owned and occupied by low-income households and provides down payment assistance loans to first-time homeowners. The Community Action Agency works with various local non-profits and economic development organizations to assist persons living in poverty.

The INFORMATION TECHNOLOGY (IT) Department is an Internal Service Fund providing computer technology support and direction to County departments including: systems development, programming, software application hosting/support, Web development, Web hosting services, Geographic Information Services, database support, computer operations, network management, systems maintenance, personal computer support, and telecommunications support including telephone systems. The IT operations fund receives no direct General Fund support. Rather, the operation is financed through charges for services provided to user departments.

The PROBATION DEPARTMENT provides community safety through its supervision of convicted and adjudicated adult and juvenile offenders for the entire county. They monitor these offenders for compliance with court ordered conditions of probation and Post Release Community Supervision, and provide services to the court such as mandated pre-sentence investigations and dispositional reports and recommendations on appropriate sanctions to hold offenders accountable. The Probation Department also operates the Shasta County Juvenile Rehabilitative Facility.

The PUBLIC WORKS DEPARTMENT builds and maintains County roads, buildings, airports and other facilities. The department provides water/ wastewater, private road maintenance, and lighting services through special districts (County Service Areas and Permanent Road Divisions). Facilities Management maintains County buildings and parks (French Gulch, Hat Creek, and the Balls Ferry Boat Ramp). Public Works administers the County's solid waste, transit and Fleet Management programs. Fleet Management is responsible for the management of the County's light vehicle fleet with the exception of those vehicles assigned to the Public Works Department and the County Fire Department.

The DEPARTMENT OF RESOURCE MANAGEMENT was created in 1992, merging four separate and previously independent departments or divisions, the Building Division, Planning Division, Environmental Health Division, and Air Quality Management District. Resource Management is responsible for the review and issuance of building permits, food and water permit and inspection programs, Environmental Health permitting and inspections involving food service, individual well and septic tanks, water systems, and hazardous materials, review and approval of a variety of land development applications, the monitoring of air quality and inspection of facilities that emit hazardous emissions, and the development and implementation of a variety of programs to address the handling and disposal of hazardous wastes and recyclable wastes, including supportive public education programs.

SHASTA COUNTY FAIR - The Intermountain Fair is a County fair located in the town of McArthur. The fair is funded from state subvention, pari-mutuel funds, gate admission fees, concession fees, and building rental fees. The first fair was held in 1918 and has been held every year since except in 1943 during World War II. Starting in 2014, the Intermountain Fair is leased to, and managed by, the Heritage Foundation.

SHERIFF-CORONER is responsible for all law enforcement services in the unincorporated area of Shasta County as well as court law enforcement services in the City of Shasta Lake. Among services provided are: (1) Countywide emergency service operations; (2) Patrol services from three area stations; (3) Major Crimes Unit and Interagency Narcotics Task Force operations; (4) Records Unit including tracking of restraining orders for use in domestic violence cases, issuance of permits, and maintenance of records; (5) special units of SWAT, Boating Safety, Marijuana Eradication, Search and Rescue, BD/Property, Abandoned Vehicle, Crime Prevention, Explosives and Bomb Unit, and numerous citizen volunteer groups; (6) Shasta County Jail; (7) Animal enforcement functions; (8) Coroners functions involving investigation of any sudden, violent, unusual, unexpected, or accidental death where the decedent is not under the care of a physician or seen by a doctor within 20 days prior to death. Elected

The SUPPORT SERVICES Department is composed of three units: Personnel, Purchasing, and Risk Management. The PERSONNEL DIVISION handles all human resource matters. PURCHASING is responsible for providing professional purchasing expertise and support for all County departments to help them acquire and dispose of materials, supplies, and equipment in the most economical and efficient manner possible. RISK MANAGEMENT is an internal services fund (ISF) that manages the County’s insured and self-insured workers’ compensation, liability, vision, malpractice, and a variety of other insured programs. Risk Management also promotes safety and wellness in the workforce.
TREASURER/TAX COLLECTOR/PUBLIC ADMINISTRATOR - The Treasurer/Tax Collector manages the investments of the County to ensure safe maximum interest income and adequate cash flow. This office also collects property tax revenue. The Public Administrator is responsible for the disposition of the estates of decedents where there is no executor or other personal representative qualified to do so. Elected.

VETERANS SERVICE OFFICE - The VETERANS SERVICE OFFICE is the County’s advocate for all veterans and their families in Shasta County. The office provides outreach and counseling to veterans and their eligible dependents on rights and benefits granted by federal, state, and local laws.

Shasta County Commissions, Agencies and Boards
This listing is limited to the commissions with which the public is most likely to deal.

The COMMISSION ON AGING – Serves as a direct communications line between older citizens and local organizations formed to render service to seniors. Qualifications: eight members, one to reside in each supervisorial district, appointed by the Supervisor from that district; one each from the cities of Anderson, Redding, and Shasta Lake, appointed by their respective city councils.

The AIR POLLUTION CONTROL BOARD (APCB) is the governing Board of the Air Quality Management District. Currently, the APCB is comprised of 3 Shasta County representatives from the Board of Supervisors and 1 city member each from the City of Redding and the City of Anderson. The APCB adopts rules and regulations to achieve and maintain the state and federal ambient air quality standards. The APCB also acts on changes in the Air Quality Management District rules and regulations, and oversees some of the actions of the AIR QUALITY MANAGEMENT DISTRICT HEARING BOARD. The five members of the Hearing Board are appointed by the Air Pollution Control Board. The Hearing Board meets as necessary to hear requests for variances by individuals and businesses that may not be in compliance with District rules and regulations. Staff Services: Resource Management-Air Quality Management.

The ASSESSMENT APPEALS BOARD – three members and an alternate, appointed by the Board of Supervisors. The Assessment Appeals Board members have professional experience in the fields of real estate, property appraisal, accounting or similar areas. They hear appeals by property owners, both private citizens and corporations, who think their property assessments are incorrect. The Board meets annually, usually for two or three days; its functions are state mandated. Staff Services: Clerk of the Board.

The IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE - nine members, of which at least five must be current or past users of personal assistance services, appointed by the Board of Supervisors. The Advisory Committee meets on a quarterly basis to advise the Board of Supervisors, the Public Authority, and the Health and Human Services Agency (HHSA)-Adult Services Branch on issues related to the In-Home Supportive Services program. Staff Services: HHSA Public Authority.

The JUVENILE JUSTICE AND DELINQUENCY PREVENTION COMMISSION – seven to fifteen members appointed by the Juvenile Court Judge with the Presiding Judge concurring. Inquires into the administration of Juvenile Court law in the County. Inspects annually any locked facilities in which minors are confined for more than 24 hours. Also coordinates and supports on a countywide basis the work of those governmental and non-governmental agencies engaged in activities designed to prevent juvenile delinquency. Staff Services: Probation Department.

The MENTAL HEALTH, ALCOHOL AND DRUG ADVISORY BOARD – Fourteen members recommended by the board itself and appointed by the Board of Supervisors (BOS), plus one member of the BOS, for a total of fifteen members. The Board reviews and evaluates the community’s mental health, alcohol, and drug services and problems; reviews the County Mental Health Services’ (CMHS) performance contract entered into pursuant to Welfare and Institutions Code Section 5650; advises the BOS, the local mental health director, and the alcohol and drug program administrator as to any aspect of local programs; reviews and approves the procedures used to ensure citizen and professional involvement at all stages of the planning process; submits an annual report to the governing body on the needs and performance of the CMHS; reviews and makes recommendations on applicants for the appointment of a local director of mental health services; and reviews and comments on CMHS’ performance outcome data and communicates its findings to the State Mental Health Commission (the California Mental Health Planning Council). Staff Services: HHSA-Adult and Children’s Services.

The PLANNING COMMISSION – five members appointed by the Board of Supervisors, one from each supervisorial district. The Board acts on matters associated with general and specific plans, re-zonings and large subdivisions. Staff Services: Resource Management-Planning Division.

The PUBLIC HEALTH ADVISORY BOARD – nine to fifteen members appointed by the Board of Supervisors, five members each representing a supervisorial district, and up to ten at-large members. The responsibilities of the Board include: assist HHSA-Public Health Branch in assessing the community’s health; recommend policies to improve health; make recommendations on strategic goals; encourage support for programs and services; develop recommendations on public health legislation; assist in written reports; advocate for community action on health topics; and advise on prevention strategies and messages. Staff Services: HHSA-Public Health.

The SHASTA CHILDREN AND FAMILIES FIRST COMMISSION (FIRST 5 SHASTA) – seven members appointed by the Board of Supervisors. One member is a member of the Board of Supervisors; one member is the County Health Officer; two members represent County Departments as specified in the County ordinance establishing the Commission; remaining members represent community groups involved with early childhood health and development. The Commission oversees the implementation of the California Children and Families Initiative (Proposition 10) focused on the development and integration of services for children from prenatal to five years of age, a period identified as critical for brain development. Staff Services: HHSA-Public Health.

http://www.first5shasta.org

GRAND JURY - citizens wishing to volunteer for service on the Grand Jury may request applications from the Superior Court Jury Coordinator. An applicant must be a U.S. citizen 18 years of age or over, a resident of Shasta County for over one year and may not be an elected official. He or she must have sufficient knowledge of the English language and never have been convicted of malfeasance in office or of a felony. The judges of Shasta County Superior Court review the candidates and select up to 30 potential jurors. A drawing is held to seat a total of 19 members, those remaining serve as alternates.
The **LOCAL AGENCY FORMATION COMMISSION** (LAFCO) is the State-mandated boundary commission, which regulates the annexation to or detachment of territory from cities or special districts, the formation of new special districts, or the incorporation of new cities. LAFCOs also establish a “sphere of influence” for each city and special district. An agency’s sphere of influence is that territory outside its legal boundary where it is expected to grow and provide services. The Commission is made up of seven members: two from the Board of Supervisors, two from the cities in the County, one public member, and two special district members. One member from each of these groups serves as an alternate member of the commission. The LAFCO Executive Officer, LAFCO Commission Clerk, and LAFCO Legal Counsel provide staff services.

A **SPECIAL DISTRICT** is a legal public entity established for the purpose of providing one or more public service to a defined geographic area. A district may be as small as a few city blocks, as large as the entire county, or even multi-county in size. A special district is typically formed to provide a service that existing general government has not been able to provide or is no longer able to provide.

Special districts are classified as “independent” or “dependent.” Independent districts are those with their own governing boards elected by voters residing within the district; dependent districts are those whose governing board is the Board of Supervisors. In some cases, the Board of Supervisors may also serve as the independent district’s board, or they may appoint independent district board members without an election.

The district formation process begins with submittal of either a Board of Supervisors resolution or property owners’ petitions to the Local Agency Formation Commission (LAFCO). LAFCO is responsible for conducting public hearings and rule on the appropriateness of district formation. Once the district is established, revenues to fund the services are derived from user fees and charges, special assessments, and property taxes. Capital improvements are usually funded by the issuance of voter-approval bonds. Only the citizens residing within the special district boundaries are required to pay for the services rendered.

As of September 2014, there are 37 independent special districts in Shasta County:

- 2 Resource Conservation Districts
- 8 Community Services Districts
- 1 Irrigation District
- 3 Mosquito Abatement Districts
- 1 Hospital District
- 4 Water Districts
- 10 Fire Districts
- 8 Cemetery Districts

As of September 2014, there are 13 active County Service Areas (CSAs). Eight CSAs provide water service to the unincorporated rural communities and residential areas, three CSAs which provide sanitary sewer service to commercial development and residential communities and three CSAs which provide storm drainage. In addition, Street Lighting is a countywide CSA established to provide street lighting services. The County also administers two special lighting districts. A total of 85 subsidiary Permanent Road Divisions are administered by the County to provide road maintenance.

All special districts are subject to the requirements and provisions of the Ralph M. Brown "Open Meeting" Act.
<table>
<thead>
<tr>
<th>Position/Title</th>
<th>Phone Numbers</th>
<th>Email Address</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Commissioner/Sealer of Weights &amp; Measures</td>
<td>224-4949 800-479-8009</td>
<td>co.shasta.ca.us</td>
<td></td>
</tr>
<tr>
<td>Air Pollution Control Officer</td>
<td>225-5674</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Animal Control</td>
<td>225-6065</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assessor</td>
<td>225-3600</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auditor-Controller</td>
<td>225-5541</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Board of Supervisors</td>
<td>225-5557</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building Division Manager</td>
<td>225-5761</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child Support Services Director</td>
<td>229-8896</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chief Deputy Clerk of the Board</td>
<td>225-5550</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coroner Chief Deputy</td>
<td>225-5551</td>
<td></td>
<td></td>
</tr>
<tr>
<td>County Executive Officer</td>
<td>225-5561</td>
<td></td>
<td></td>
</tr>
<tr>
<td>County Clerk</td>
<td>225-5730</td>
<td></td>
<td></td>
</tr>
<tr>
<td>County Counsel</td>
<td>225-5711</td>
<td></td>
<td></td>
</tr>
<tr>
<td>County Service Area Division Manager</td>
<td>225-5661</td>
<td></td>
<td></td>
</tr>
<tr>
<td>District Attorney</td>
<td>245-6300</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Registrar of Voters (Elections)</td>
<td>225-5730</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Environmental Health Division Manager</td>
<td>225-5787</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities &amp; Fleet Managers</td>
<td>225-5659</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Farm Advisor</td>
<td>224-4900</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Warden</td>
<td>225-2418</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fleet Management Supervisor</td>
<td>225-5173</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grand Jury</td>
<td>225-5098</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health and Human Services Agency-HHSA</td>
<td>229-8400</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health and Human Services Agency/Sealer of Weights &amp; Measures</td>
<td>245-6269</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult Services Branch Director/Alcohol and Drug Program</td>
<td>225-5901</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrator</td>
<td>225-3749</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business &amp; Support Services Branch Director</td>
<td>225-5965</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Children's Services Branch Director</td>
<td>245-6912</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Opportunity Center Manager</td>
<td>225-5103</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Guardian - Acting</td>
<td>245-6869</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Health Branch Director</td>
<td>225-5594</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Health Officer</td>
<td>225-5594</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regional Services Branch Director/Social Services/Eligibility</td>
<td>225-5066</td>
<td></td>
<td></td>
</tr>
<tr>
<td>&amp; Employment</td>
<td>225-5169</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing/Community Action Program Director</td>
<td>225-5273</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jail Commander</td>
<td>245-6120</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Juvenile Hall Director</td>
<td>245-6694</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payroll Manager</td>
<td>245-6615</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning Division Manager</td>
<td>225-5532</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chief Probation Officer</td>
<td>245-6200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Defender</td>
<td>245-7598</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Works Director</td>
<td>225-5561</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recorder</td>
<td>225-5671</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resource Management Director</td>
<td>225-5789</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sheriff/Coroner</td>
<td>245-6167</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Support Services Director</td>
<td>225-5515</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>225-5515</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchasing Unit Manager</td>
<td>229-8244</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Risk Management Manager</td>
<td>225-5141</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Treasurer-Tax Collector</td>
<td>225-5511</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Veterans Service Officer</td>
<td>225-5616</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Denotes Department Heads

**COUNTY SUPERVISORS**

<table>
<thead>
<tr>
<th>District</th>
<th>Supervisor</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>David A. Kehoe</td>
<td>225-5557</td>
</tr>
<tr>
<td>2</td>
<td>Pam Giacomini</td>
<td>225-5557</td>
</tr>
<tr>
<td>3</td>
<td>Pam Giacomini</td>
<td>225-5557</td>
</tr>
<tr>
<td>4</td>
<td>Bill Schappell</td>
<td>225-5557</td>
</tr>
<tr>
<td>5</td>
<td>Les Baugh</td>
<td>225-5557</td>
</tr>
</tbody>
</table>
The SHASTA AREA SAFETY COMMUNICATIONS AGENCY (SHASCOM) is a joint powers agency providing a unified system of 9-1-1 call-taking and public safety dispatching, and handles over 450,000 emergency requests per year. Shasta County, the City of Redding and the City of Anderson have representatives on the agency’s Board of Directors. SHASCOM has an emergency telephone notification system which enables it to send messages, such as evacuation orders, to all landline telephones within a selected area — 9-1-1 Calls You. SHASCOM also issues the emergency alert system on television and radio. The agency provides Emergency Medical Dispatch, pre-arrival instructions, to callers in medical need.

RECYCLING, HOUSEHOLD HAZARDOUS WASTE, AND TRASH DISPOSAL - Visit recycle.co.shasta.ca.us or call 225-5789, Community Education Section to obtain information about recycling and disposal locations in Shasta County, as well as household hazardous waste and waste tire recycling collection events. Household hazardous wastes are unwanted products that contain hazardous material, and are identified by warning labels, such as: Caution, Danger, Toxic, Flammable, Warning or Keep Out Of Reach of Children. These items, such as oil and latex paints, bleach, vehicle fluids, used motor oil and filters, vehicle and household batteries, fluorescent light tubes and bulbs, pool and garden chemicals, household cleaners, items containing mercury, TVs and computers, cannot be thrown in the trash, and need to be disposed of properly. The City of Redding’s Household Hazardous Waste Facility accepts household hazardous waste at no charge from Shasta County households. For details and hours visit: www.ci.redding.ca.us/solwaste/hhwiseprice.htm or call 224-6201. Shasta County also has recycling bins and litter cleanup equipment that are available on loan free of charge to schools and community groups in unincorporated Shasta County communities, City of Anderson and the City of Shasta Lake. Call 225-5789.

DON'T TRASH SHASTA!
Report illegal Dumping 1-866-61-TRASH (1-866-618-7274)
In Progress Dumping Call: 245-6540.

SHASTA COMMUNITY HEALTH CENTER (SCHC) is an independent (i.e. not government owned or controlled) non-profit community primary health care system, offering sliding-fee discounts for low income, uninsured, working residents and people with special needs (e.g. physical, mental and language) and for individuals/families on public health programs such as Medi-Cal, Medicare, CMSF and Healthy Families. SCHC provides basic family practice, pediatrics, dental, mental health and some specialty care, from Health Centers in Redding, Anderson, Happy Valley and Shasta Lake. The majority of its funding is from federal and state programs such as Medicare, Medi-Cal, other public payers and from federal, state, county, city and private grants and gifts. More information on this agency and its services can be found at the following web site: www.shastalh.org

The REDDING AREA BUS AUTHORITY (RABA) was formed in 1976 by a joint powers agreement between the City of Redding and the County of Shasta to provide public transportation services within the Greater Redding Region. In 1998, the Joint Powers Agreement under which RABA operates was amended to include the cities of Anderson and Shasta Lake on the RABA governing Board. Five members from the Redding City Council, and one member each from the Shasta County Board of Supervisors, City of Anderson and City of Shasta Lake serve on RABA’s Board of Directors. The City of Redding provides accounting and administrative services to RABA.

The SHASTA PUBLIC LIBRARIES serves Shasta County residents in three locations: the main Redding Library at 1100 Parkview Avenue, and branch libraries in Anderson, 3200 West Center Street, and Burney, 37038 Siskiyou Street, offering, in addition to books and media, free computer labs with internet access and a variety of quality programming for the whole family. In 2013 there were 694 total programs.

The main library has resources on local history and genealogy, and has assumed the designation of selective federal depository library. Libray cardholders can search several databases from their home computers: Ebsco Databases, California Libraries Catalog, North State Cooperative Library System, Bibliographies of Northern and Central California Indians, and News Bank, an easy-to-search database of local, regional, and national U.S. newspapers, as well as international news, business, lifestyle, sports, science and technology from familiar magazines.

In 2007 Shasta Public Libraries and Shasta College began a partnership to provide one-on-one tutoring at the Redding Library. In December 2013 there were 108 learners and 89 volunteers who were recruited and trained as tutors. Of these 108 learners, 38 prepared to take their GED exam. Funding came from California Library Literacy Services, Shasta College, the Redding School District, United Way, U.S. Bank, Rotary and Lions Clubs, The Women’s Fund, Scripps Howard (Record Searchlight), and others.

The 2013 circulation for the Shasta Public Libraries totaled 600,764 items; by the end of the year, there were 118,975 registered users.

In 2013, 233 individuals donated 21,877 hours of service. These hours are equivalent to 11 full time positions. Using the pay rate of a Library Associate, the value of this time is in excess of $217,760.

SHASTA PUBLIC LIBRARY CITIZENS ADVISORY COMMITTEE -- Five members are appointed in the following manner: two members are appointed by the Redding Mayor with the approval of the Redding City Council; two members are appointed by the Shasta County Board of Supervisors; and one member is appointed by the Shasta Library Foundation, or its successor organization.

2-1-1 SHASTA began serving Shasta County in October of 2011. 2-1-1 Tehama launched in February of 2014. 2-1-1 is a free phone number and online database that connects community members quickly and effectively to information about, and referrals to, health and human services for every day needs and in times of crisis. 2-1-1 Shasta and 2-1-1 Tehama work collaboratively under the umbrella of United Way of Northern California. By sharing efforts and combining databases, community agency and program information is gathered and distributed more efficiently. 2-1-1 NorCal is the result of this collaboration. 2-1-1 can be used during times of natural disasters and other emergencies such as fires, floods, and flu epidemics. 211norcal.org

Regional government in Shasta County can be traced back to 1967 when a Joint Powers Authority was created between Shasta County and the cities of Redding and Anderson to create a Regional Planning Council. This council was dissolved in 1981 with the SHASTA REGIONAL TRANSPORTATION AGENCY’S (SRTA’S) designation as a Metropolitan Planning Organization (MPO). SRTA is a legally separate public agency with its own governing board. The board consists of 3 members of the Shasta County Board of Supervisors, 1 member from each of the cities of Anderson, Redding, and Shasta Lake, and 1 member of the Redding Area Bus Authority (RABA).

RALPH M. BROWN ACT--OPEN MEETING PROVISIONS: California Government Code requires that all meetings of the legislative body of a local agency must be open to the public. Meeting agendas must be posted in advance and only items listed on the agenda may be discussed or acted upon. Legislative bodies are defined as the elected governing body and any board, commission, committee, or other temporary or permanent body created by formal action. The members of a board or other multimember body that governs a private corporation or entity, that receives funds from a local agency are also subject to the Brown Act.

Members who have been elected, but not sworn in are required to comply with the Act. Litigation, personnel, and collective bargaining can be subjects for closed session.
The SHASTA COUNTY OFFICE OF EDUCATION is a service organization and an intermediate unit between local districts and the California State Department of Education. School districts in Shasta County operate autonomously with their own governing boards and appointed superintendents.

The County Office provides a wide range of services to 25 local school districts. These include administrative, business services, curriculum and assessment, information technology and data processing, transportation, personnel, nursing and community health, psychological, and after school programs.

The County Office also provides programs for special education students, at-risk youth, child development, Schreder Planetarium, and Whiskeytown Environmental School. For more information about these programs call (530) 225-0200 or visit the Shasta County Office of Education website at www.shastacoe.org.

The SHASTA COUNTY SUPERINTENDENT OF SCHOOLS is an elected official who serves a four-year term. The County Superintendent is the employer for the Shasta County Office of Education and is responsible for the fiscal oversight of the County Office and each school district within Shasta County. AB 1200 requires county offices of education, under the direction of the County Superintendent to monitor and annually visit schools ranked in the financial obligations. The Williams case settlement gives responsibility to the County Superintendent to work with school districts to ensure they can meet financial obligations. AB 1200 requires counties to monitor and annually visit schools ranked in deciles 1 to 3 to ensure they are providing students equal access to instructional materials, safe schools, and quality teachers. While districts operate autonomously, the County Superintendent works closely with the districts to ensure that quality services are provided to all students enrolled in public education throughout the county.

The SHASTA COUNTY BOARD OF EDUCATION consists of seven members who are elected to four-year staggered terms from the county’s two trustee areas. The Board approves the Shasta County Office of Education Budget, sets policies, and serves as an appeal board for interdistrict transfers and student expulsions. It also serves as the County Committee on School District Organization, which addresses issues such as transfer of territory, unification, and annexation of school districts.

Each of the 25 SCHOOL DISTRICTS in Shasta County is governed by its elected BOARD OF TRUSTEES which appoints its own Superintendent. Each school board hires personnel, establishes budgets, and sets policies. The DISTRICT SUPERINTENDENT, as agent for the board, operates the district.

Over 26,000 students attend public schools in Shasta County. Included in this total are approximately 3,400 who are enrolled in 13 different charter schools sponsored by 6 different districts and one by the County Office. Districts range in size from roughly 5,500 students (includes charter schools) in a large high school district to 12 in a rural one-school district. There are 21 kindergarten through 8th grade elementary, two high school, and two unified kindergarten through 12th grade districts. The County Office and some districts also operate preschools and other early childhood programs.

DECLINING ENROLLMENT – About half of the districts throughout the state are in declining enrollment including many schools in Shasta County, particularly in our more rural school districts. Since 2001/02 the county has declined by more than 2700 students. This has caused several of our districts to look at alternative ways to continue providing programs and services by working collaboratively with neighboring school districts. This appears to be a trend that will continue into the foreseeable future.

FUNDING – The three major sources of funding for school districts and the Shasta County Office of Education are local, state, and federal. Schools are dependent on the legislature and the economic conditions of the state, with revenues fluctuating year to year, from deficits and cuts to modest increases. Local, state, and federal revenues bring to Shasta County nearly $279 million. Over 3,500 classified and certified staff members are employed in the education profession, making it one of Shasta County’s leading employers.

School districts are funded by the number of students who attend school each day or average daily attendance (ADA). State funding based on ADA and local property taxes is called Local Control Funding Formula (LCFF) revenue which is approximately 73% of a district’s revenues. Other state revenues make up 8% of total revenues. Most of these funds are restricted to specific programs and needs. Federal income generates an average of 8% of total revenues. Most federal money is restricted for specific uses and supplements the basic program to enhance services to students. Local revenues are approximately 11% of total school district income. This includes pass-through state funds from the Shasta County Office of Education for special education services.

Other funds such as state lottery funds are not dependable and fluctuate with the economy.
The Superior Court of California is made up of 58 trial court systems, one in each county. Although they are geographically located in every county, the courts are no longer a part of county government. The courts belong to the Judicial branch of state government, which is independent and separate from the other two branches, Executive and Legislative. This structure in our state is similar to that which is used by the federal government.

The Superior Court is funded by the State of California. Although courts collect sizeable amounts of revenue resulting from mandatory fines and fees, the bulk of those funds are transmitted to the state or other local agencies as required by law. The judicial branch budget is approved by the Legislature and the Governor each year, as a part of the total state budget. Trial Court Trust Funds are distributed to each court to cover operational costs.

**SHASTA SUPERIOR COURT** includes ten elected Superior Court Judges and two Court Commissioners. The court handles all criminal felony matters; misdemeanors; civil law and motion, including probate and family law matters; small claims; traffic cases; and juvenile court proceedings, including juvenile dependency and juvenile delinquency. On February 1, 1992, the Superior and Municipal Court Judges entered into an agreement, which consolidated the administration of the two courts. The Shasta County Court Executive Officer assumed full responsibility over all court employees. Cross-assigning of judicial officers began in 1993, and gradually all bench officers were assigned mixed calendars. Vertical court calendars began operating in January 1995, allowing for more efficient use of personnel. The vertical court calendar keeps all activity relating to a criminal case in one court where case history is known to all court officers. The case remains in the assigned vertical court for all hearings, motions and disposition unless a trial is set, in which case it is referred to a trial court. The Superior and Municipal Courts unified on June 3, 1998, pursuant to a state constitutional amendment approved by California voters, thus eliminating the Municipal Court in Shasta County.

Judges are appointed by the Governor and serve six-year terms. They must run for election at the end of each term. Commissioners are appointed by the Superior Court.

The bench officers for the Superior Court are as follows:

- **Stephen H. Baker, Judge**
- **Monica Marlow, Judge**
- **Gregory S. Gaul, Judge**
- **Cara Beatty, Judge**
- **Monique McKee, Judge**
- **Gary Gibson, Judge**
- **Molly Bigelow, Judge**
- **Daniel E. Flynn, Judge**
- **Jennifer Dollard, Commissioner**
- **Bradley L. Boeckman, Judge**
- **William D. Gallagher, Judge**
- **Daryl E. Kennedy, Commissioner**

Trial court employees were separated from the county on January 1, 2001 pursuant to the Trial Court Employment Protection Act. They are not county employees, nor are they state employees, with the exception of Judges. Court staff are employees of the trial courts, which includes about 21,000 employees statewide.

Superior Court has courthouses in three locations in Shasta County:

- **Main Courthouse, Departments 3 – 11**
  
  1655 West Street, Redding, CA 96001
  
  245-6789

- **Juvenile Justice Center**
  
  2680 Radio Lane, Redding, CA 96001

- **Justice Center, Departments 1, 2 and 12**
  
  1500 Court Street, Redding, CA 96001

The website for Superior Court is [www.shastacourts.com](http://www.shastacourts.com). The statewide Judicial Council maintains an informative website with considerable self-help legal information. The address is [www.courts.ca.gov](http://www.courts.ca.gov).

**MARSHAL** provides court security and prisoner transportation to all Superior Courts; provides an enforcement arm to all courts by the service or execution of any court process or order, including warrants of arrest; and provides general law enforcement as needed. Marshals may also initiate investigations, effect arrest, seek criminal complaints and provide public protection as peace officers. The Marshal is a permanent position appointed by the Superior Court of Shasta County.

**PROBATE AND FAMILY COURT SERVICES** are state mandated programs. Probate Court Services include investigation of every probate conservatorship petition and investigation of 95 percent of the probate guardianship petitions filed in Superior Court. Further, every existing conservatorship is reviewed regularly by code. Family Court Services requires parents to work with Child Custody Recommending Counselors when they are in dispute over custody and/or visitation relative to their minor children.

**TRIAL JURY:** A Master List of 50,000 Shasta County residents eighteen years and older is composed yearly from those registered to vote and those in possession of a California driver’s license or identification card. Three weeks prior to each weekly trial date, approximately 2,000 summons are mailed out for service in any of the trial departments of Superior Court. Jurors assemble in the Jury Assembly Room at the courthouse following phone message or website instructions the evening before that inform the jurors of which groups of persons are required to report, and/or other pertinent instructions for jury service. Reporting groups are determined by the needs of the trial courts. Panel size sent from the Assembly Room to the courtroom is determined by the type of trial and estimated length of that trial. A sworn jury consists of twelve members, plus alternates, unless a smaller size panel is mandated or stipulated to. Some members of the panel sent will be excused by the court for reasons of hardship, some by stipulation of counsel, others by preemptory challenge exercised by one side or the other. Once jury service is completed, a citizen will not have to perform that responsibility for a minimum of 12 months.
The City of Anderson encompasses 6.7 square miles and has a population of 10,128. The City was incorporated January 16, 1956 as a California general law city, and employs a council-manager form of government. The CITY COUNCIL consists of five members elected in November of even-numbered years for staggered four-year terms. The City Council acts as the legislative body interpreting the needs of citizens and formulating operating policies for the municipal government. The Council’s functions are broad in scope with the general objective of providing the community’s desired levels of service as efficiently and economically as possible. The Mayor receives compensation of $75 per month, and Councilmembers receive $50 per month. Travel expenses are reimbursed as needed.

CITY MANAGER is the chief executive officer of the City and, in accordance with policy decisions of the City Council, plans, directs, coordinates, implements, and administers the activities and operations of the City. City Manager also functions as the Personnel Director, Risk Manager, and Public Works Director for the City.

CITY CLERK maintains official City Records, records and maintains proceedings of Council meetings, serves as municipal elections officer, Fair Political Practices Filing Officer, grant and housing programs coordinator, and Secretary to the Successor Agency to the Anderson Redevelopment Agency. City Clerk provides responsible and complex administrative support to the City Council and the City Manager, oversees the Human Resource functions, and maintains the municipal code.

CITY ATTORNEY provides legal advice and services to the City Council, Commissions, Boards, Officers, and departments of the City.

FINANCE DEPARTMENT is responsible for financial administration functions, approval and processing of all disbursements, collection of business license revenue, billing and collection of general government and utility revenues, payroll processing, assisting in budget preparation, cash management, including investments of funds, and computer operations.

FIRE PROTECTION is provided by the Anderson Fire Protection District, which has a five-member Board of Directors, directly elected in odd-numbered years.

DEVELOPMENT SERVICES DEPARTMENT has two divisions. The PLANNING DIVISION strives to balance competing interests and needs of the citizens for the long term orderly and efficient development of land. The BUILDING DIVISION administers statutes and programs required by state law, local ordinances and policies to ensure compliance with adopted policies and standards to safeguard life, health, property, and public welfare.

PUBLIC WORKS DEPARTMENT has three divisions. The ENGINEERING AND ADMINISTRATION DIVISION is responsible for the design and inspection of infrastructure construction and improvement; the MAINTENANCE DIVISION is responsible for trafficway maintenance, storm drain monitoring and repair, landscaping, fleet maintenance, public building maintenance, City water operations (9 active municipal wells and 2 reservoirs, plus 2 wells outside the City at Wooden Acres). The WASTEWATER DIVISION is responsible for the operation of a 2 million gallon a day wastewater treatment facility and collection system.

COMMUNITY SERVICES DEPARTMENT offers a wide variety of recreational programs for all ages from preschoolers to senior citizens. Particularly noteworthy is the summer swimming program, free Summer of Fun Playground for Youth program, winter youth basketball program, and Mosquito Summer Serenade Concert Series. The department operates and maintains the City’s four parks, including the 440-acre Anderson River Park. Facilities include group picnic areas, softball and soccer fields, accessible fishing ponds, trails, playgrounds, skateboard park, tennis and basketball courts, Scout Hall, boat launch, and Community Center.

POLICE DEPARTMENT consists of 13 Officers, 4 Sergeants, 1 Lieutenant, and the Police Chief. The department is located at 2220 North Street and employs 6 additional full-time non-sworn employees and has 10 volunteers. The department’s organizational structure consists of two divisions: Field Services Division and Support-Administrative Services Division. The department prides itself in subscribing to the principles of providing a community oriented policing service to Anderson residents. This commitment assures each Anderson citizen that the police will maintain constant vigilance over property and personal safety and that the necessary police response will be swift, unbiased, confident, and scrupulously kept within the bounds established by law and in the highest ethical tradition. Professionalism and service are the core philosophy of this agency.

The telephone directory for the City of Anderson includes the following:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Manager &amp; Public Works Director</td>
<td>Jeff Kiser</td>
<td>378-6646</td>
</tr>
<tr>
<td>City Clerk</td>
<td>Juanita Barnett</td>
<td>378-6646</td>
</tr>
<tr>
<td>Police Chief</td>
<td>Michael Johnson</td>
<td>378-6600</td>
</tr>
<tr>
<td>Development Services Director &amp; Community Services Manager</td>
<td>Kristen Maze</td>
<td>378-6636</td>
</tr>
<tr>
<td>Assistant City Manager &amp; Finance Director</td>
<td>Liz Cottrell</td>
<td>378-6626</td>
</tr>
<tr>
<td>City Engineer &amp; Deputy Public Works Director</td>
<td>Dave Durette</td>
<td>378-6640</td>
</tr>
<tr>
<td>City Attorney</td>
<td>Ann Siprelle</td>
<td>916-325-4000</td>
</tr>
</tbody>
</table>

PARKS AND RECREATION COMMISSION is a five-member advisory board to the department staff and the City Council.

PLANNING COMMISSION consists of five members appointed by the City Council, one nominated by each City Council member. The Commission acts on matters involving the General Plan, zoning, subdivisions, use permits, variances, and also hears appeals from the committees for Design Review, Environmental Review, and Home Occupations. Supported administratively by the Development Services Department.
**BUDGET CALENDAR**

<table>
<thead>
<tr>
<th>Month</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>Distribute work papers to Department Heads</td>
</tr>
<tr>
<td>February</td>
<td>Work on revenue projections</td>
</tr>
<tr>
<td></td>
<td>Receive current year projected actuals</td>
</tr>
<tr>
<td></td>
<td>Revise fund balance sheets for current year</td>
</tr>
<tr>
<td>March</td>
<td>Work on capital improvement plans</td>
</tr>
<tr>
<td></td>
<td>Receive completed budget requests from Departments</td>
</tr>
<tr>
<td></td>
<td>Compile information received</td>
</tr>
<tr>
<td>Mar - Apr</td>
<td>City Manager's review</td>
</tr>
<tr>
<td>April</td>
<td>Meetings with Department Heads</td>
</tr>
<tr>
<td>May</td>
<td>Prepare Preliminary Budgets</td>
</tr>
<tr>
<td>June</td>
<td>Council workshops; prepare Final Budget</td>
</tr>
</tbody>
</table>

**2012-13 Revenues**

- Taxes $4,734,037
- Charges $2,860,211
- Fees for Services $502,604
- Licenses & Permits $671,404
- Use of Money & Property $771,899
- Revenues from Other Agencies $4,856,939

**2012-13 Expenditures**

- General Government, $1,663,773
- Recreation & Cultural, $652,361
- Planning/Economic Dev, $785,342
- Public Works $787,292
- Public Safety $5,610,373
- Debt Service $455,978
- Capital Outlay $14,005,212

Total indebtedness as of June 30, 2013 was $8,287,181
2012-13 appropriations subject to the Gann Limit: $5,218,543
2012-13 Gann Limit: $10,108,141

Salaries and benefits for City employees are determined through a legally established and regulated collective bargaining process that results in contracts. There are two separate bargaining units in the City of Anderson government: the Anderson Police Officers’ Association and the General Teamsters, Professional, Health Care and Public Employees. As of June 2013, there were 52 full-time and 30 part-time positions with total salaries of $3,185,065 and benefits totaling $2,249,965.

**ECONOMIC DEVELOPMENT** activities are focused on improving and marketing the community’s job base and desirable standard of living. Redevelopment activities facilitate the renewal and revitalization of business, the economic base of the community, in order to retain and create jobs.

**HOUSING AUTHORITY AND REHABILITATION** - The Housing Program focuses on maintaining and improving the level of affordable housing for community residents. The City of Anderson has contracted with the Shasta County Housing Authority for administration of Housing Authority programs within the City. Over the years, the City has been awarded several CDBG, HOME, and other grants for the development and rehabilitation of affordable housing.
The City of Redding, incorporated on October 4, 1887, is a general law city, formed under state legislative statutes and governed by a body of laws in the State Constitution. The City encompasses 59.95 square miles and has a population of approximately 90,000.

The Redding City Council consists of five Council Members elected “at large” for staggered four-year terms. Council Members must be registered voters of the city. The Mayor of Redding and Vice Mayor are appointed by the Council Members on a rotating basis every year. The Mayor conducts the meetings, makes committee assignments, represents the City on ceremonial occasions, and appoints the various Commission and Board Members with the concurrence of the rest of the Council. Council Members receive compensation of $600 per month.

<table>
<thead>
<tr>
<th>COUNCIL MEMBER</th>
<th>TERM EXPIRES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gary Cadd</td>
<td>November 2016</td>
</tr>
<tr>
<td>Missy McArthur</td>
<td>November 2016</td>
</tr>
<tr>
<td>Kristen Schreder</td>
<td>November 2018</td>
</tr>
<tr>
<td>Francie Sullivan</td>
<td>November 2018</td>
</tr>
<tr>
<td>Brent Weaver</td>
<td>November 2018</td>
</tr>
</tbody>
</table>

Redding is one of the many California cities operating under the council-manager form of government. Under this system, the Council establishes policies under which the City operates and appoints a City Manager to administer the affairs of the City.

Regular City Council meetings are held on the first and third Tuesdays of the month at 6:00 p.m. at the City Council Chambers. The City Council agenda is prepared by the City Clerk, under the direction of the City Manager, prior to each council meeting. The agenda sets the order and subject matter to be considered at the meeting. City Council agendas are available at the City Clerk’s Office or may be viewed in the display case in front of the City Council Chambers, 777 Cypress Avenue, beginning at 4 p.m. on the Friday preceding the Council meeting. The agenda and the action agenda, including staff reports are also available online on the City’s web page at www.ci.redding.ca.us under the City Clerk’s page. Individuals interested in requesting placement of an item on the agenda for Council discussion must submit a written request addressed to the City Council at 777 Cypress Avenue, Redding, CA 96001.

CITY ATTORNEY provides legal services to the City of Redding, the Redding Area Bus Authority, the Successor Agency to Redding Redevelopment Agency, the Redding Housing Authority, and the Redding Municipal Library Board of Trustees. Appointed by the City Council.

CITY CLERK serves as clerk for the City Council, the Redding Housing Authority, the Redding Area Bus Authority, and the Redding Municipal Library Board. The City Clerk’s Office conducts municipal elections, is the custodian of official City records, and includes the Records Management Division. Elected

CITY MANAGER’S OFFICE is the central administrative department of the City of Redding.

CITY TREASURER is responsible for the receipt, recording and safekeeping of all municipal funds and Housing Authority funds. In addition, the Treasurer administers the City Assessment Districts. Elected

COMMUNITY SERVICES DEPARTMENT is responsible for the administration, planning, development and maintenance of the City’s Parks, Trails, and Open Spaces, the delivery of high-quality recreation and special interest programs through the Recreation Division; the management oversight of the Shasta Public Libraries, oversight of the Redding Civic Auditorium, Redding Soccer Park and Big League Dreams management contracts; and the administration of the City of Redding’s Art in Public Places program.

DEVELOPMENT SERVICES DEPARTMENT operates three divisions; PLANNING, which is responsible for land-use planning of Redding; BUILDING AND CODE ENFORCEMENT, which is responsible for ensuring that construction within the City is carried out in compliance with local, State and national codes; and PERMIT CENTER, which is responsible for taking in permits for the City.

ELECTRIC DEPARTMENT is responsible for operating and maintaining the City-owned Electric Utility. By purchasing power through various contracts from suppliers throughout the western United States and operating its own generating facilities, Redding provides reliable electric service to Redding residents and businesses at competitive prices. UTILITY/CUSTOMER SERVICE which is responsible for the billing of electric, water, and sewer is under the direction of the Electric Department.

FIRE DEPARTMENT is responsible for all fire prevention and suppression activities within Redding. The Fire Prevention Bureau manages a Mercantile Inspection Program, Public Education Program, Burn Permit Program, Plan Check Program and investigates all fires. Fire suppression crews respond to fires, medical aid calls and hazardous materials incidents. The Department covers over 60 square miles out of eight fire stations.

PERSONNEL DEPARTMENT is responsible for Personnel, Risk Management, and Volunteer Services.

POLICE DEPARTMENT is responsible for providing professional and progressive law enforcement services to the City of Redding. The department works cooperatively with allied agencies to provide comprehensive law enforcement services within its resource challenged environment. The creative use of personnel and procedures to address business and citizen concerns are evident in our collaborative efforts with Neighborhood Watch Programs, Redding Merchants Crime Watch and Stand Up Redding. These combined police and citizen efforts have resulted in great successes in addressing these challenging times. The Chief’s Town Hall Meetings keep the department connected with the citizens of the City of Redding. Initiatives to improve the quality of service as well as crime analysis and records management will make the department more responsive and proactive in the future.

PUBLIC WORKS DEPARTMENT is responsible for the maintenance and operation of the City’s “wet” utilities, roadway transportation system, and provides engineering services for the City.

- PUBLIC WORKS UTILITIES - the Public Works Department operates and manages the City’s three “wet” utilities. The WATER UTILITY treats and distributes Sacramento River surface water and Redding Basin groundwater to over 28,500 customers within the City and Buckeye area. In addition, the WASTEWATER UTILITY collects and treats wastewater before discharging back to the Sacramento River from over 37,500 connections within the City. Finally, the STORM DRAIN UTILITY maintains and ensures regulatory compliance for the City’s storm drain system, including over 240 miles of pipe, 9,350 inlets and 195 miles of open channels and ditches.

- PUBLIC WORKS TRANSPORTATION is responsible for the maintenance and operations of over 450 centerline miles of roadway, 600 miles of sidewalk, and nearly 90 traffic signals. In addition, the Department, in coordination with area partners, operates the Redding Area Bus Authority providing transit service to Redding, Anderson, City of Shasta Lake, and Shasta County.

- ENGINEERING develops and delivers the City’s capital improvement program as well as provides City Engineer support for development improvements within the City.

SUPPORT SERVICES DEPARTMENT is responsible for the six internal divisions that include AIRPORTS, FLEET MAINTENANCE, BUILDING MAINTENANCE, SOLID WASTE UTILITY, INFORMATION TECHNOLOGY and PURCHASING.
In accordance with good business practices and sound financial prudence, the City of Redding adopts a comprehensive financial plan. The plan is composed of spending, financing, and performance plans for three types of budgets: operating, debt service, and capital improvement. Since fiscal year 1997-98, the City has been adopting a two-year budget. The decision to adopt a two-year budget was based on the fact that the General Fund and each enterprise fund prepares a five- to ten-year financial plan which outlines anticipated expenditures and revenues. Preparing a two-year budget allows numerous hours of staff time to be spent on other important City functions. While the budget is approved only every other year, expenditures and revenues are monitored regularly to ensure the City’s financial plan is sound. From time to time, the budget may need adjustments to respond to or meet changing conditions or circumstances. This is accomplished by amending the Budget, either administratively by the City Manager or the City Council upon the recommendation of the City Manager.

**Biennial Budget Development Calendar**

- **January/February**: Departments review and prepare budget requests for next two fiscal years. Departments prepare issue papers; Finance reviews budget requests and responds to department issue papers.
- **March**: Finance holds review meetings with departments.
- **April**: City Manager’s citizen review committee meetings with departments.
- **May**: City Manager makes final budget decisions; proposed budget prepared by Finance.
- **June**: Council review of budget; public hearings; adoption of Biennial Budget.

**Capital Improvement Plan (CIP)** is a 5-year planning tool which is developed every two years, on opposite years from the Biennial Budget. This document is prepared by the Planning Division.

- **September/October**: Departments review and develop capital project needs and update 5-year plan. Submit projects for inclusion.
- **October/November**: Planning prepares draft CIP document; Strategic Planning Group reviews draft.
- **January**: CIP review document reviewed/adopted by Council

**General Fund Functions** are funded primarily through the local tax base; Enterprise Fund Functions (Airports, Electric Department, etc.) are funded through user fees.

**2014-15 Budget Revenues** (In Millions)

- General Fund: $58.7
- Wastewater Utility Fund: $13.4
- Solid Waste: $18.3
- Municipal Airport: $2.7
- Electric Utility Fund: $150.1
- Sales Tax: $22.3
- Service Charges: $1.5
- Other: $2.9
- Property Tax: $18.8
- Licenses & Permits: $1.6
- Other Agencies: $1.5
- Fines: $0.6
- Internal Service Funds: $64.0
- Storm Drain: $1.3
- Tourism Convention: $1.2
- Taxes: $1.9
- Special Revenue Funds: $10.9

**2014-15 Budget Expenditures** (In Millions)

- General Fund: $58.7
- Wastewater Utility Fund: $13.6
- Solid Waste: $19.3
- Municipal Airport: $2.9
- Electric Utility Fund: $150.1
- Sales Tax: $22.3
- Service Charges: $1.5
- Property Tax: $18.8
- Tourism Convention: $1.2
- Taxes: $1.9
- Internal Service Funds: $64.0
- Storm Drain: $1.3
- Storm Drain Utility: $1.4
- Other: $2.9

For FY 2014-15, the City of Redding’s Gann Limit is approximately $190.7 million. The budget for fiscal year 2014-15 appropriates $51.8 million that is subject to the Gann Limit; thus, the City of Redding’s budget for fiscal year 2014-15 is well below the maximum allowed pursuant to State law. The City of Redding currently holds an outstanding general obligation bond rating of "A" from Standard & Poor's. On June 30, 2013, the City of Redding Annual Financial Report showed no net tax supported debt.

**Salaries and Benefits** for city employees are determined annually through a legally established and regulated collective bargaining process which results in a contract. There are ten separate bargaining units from nine unions/employee associations in Redding government: International Association of Fire Fighters, International Brotherhood of Electrical Workers-Electric, International Brotherhood of Electrical Workers-Maintenance, Redding Police Officers Association, Miscellaneous Officers Association, Redding Independent Employees Association (two bargaining units), United Public Employees of California and Police Managers Association. As of July 1, 2014, there were 761 full time equivalent positions with total salaries (direct and benefits) of $105,095,984.
City of Redding

Telephone Directory

Emergencies: Police, Fire, Medical 911
After Hours Request for Service 225-4000
Services and Departments Not Listed 225-4000

CITY ATTORNEY’S OFFICE
City Attorney, Rick Duvvrey 225-4050

CITY CLERK’S OFFICE
Administrator, Pamela Mize 225-4055
Business Licenses 225-4056
Dog Licenses 225-4057
Reprographics/Mail Service Division 225-7146

CITY COUNCIL
225-4447

CITY MANAGER’S OFFICE
City Manager, Kurt Starman 225-4060
Assistant City Manager, Barry Tippin 225-4067
Deputy City Manager, Greg Clark 225-4064

CITY TREASURER’S OFFICE
City Treasurer, Allyn Clark 225-4160

COMMUNITY SERVICES DEPARTMENT
Director, Kim Niemer 225-4085
Civic Auditorium, 700 Auditorium Drive 225-4130
Convention & Visitors Bureau 777 Auditorium Drive 225-4100
Park Maintenance 224-6100
Recreation 225-4095

DEVELOPMENT SERVICES DEPARTMENT
Director, Bill Nagel 225-4127
Address Information 225-4047
Building Division
Inspection Result 866-458-7319
Permits 225-4013

ELECTRIC UTILITY
Director, Barry Tippen 339-7350
Billing Inquiries 339-7200
Emergencies 339-7200
New Service/Account Changes 339-7200

FINANCE DEPARTMENT
Director, Dennie Maxwell 225-4079

FIRE DEPARTMENT
Emergencies/TTY Hearing Impaired 911
Chief, Kevin Kreitman 225-4141
Fire Prevention/Burn Permits 225-4150

GARbage AND REFUSE DISPOSAL
224-6201

HOUSING DIVISION
225-4048

LIBRARY
245-7250

PERSONNEL DEPARTMENT
Director, Sheri DeMaagd 225-4068
Employment Information (Recorded) 225-4069
Risk Management Division 225-4452
Volunteer Services 225-4524

POLICE DEPARTMENT
Emergencies/TTY Hearing Impaired 911
Chief, Robert Paoletti 225-4211
Business Office 225-4200
Investigations 225-4214

PUBLIC WORKS
Director, Brian Crane 245-7155
Maintenance and Operation 225-4000
Engineering 245-4511
Storm Drains 224-2435
Streets 224-6077
Wastewater/Sewers 224-6069
Water Distribution 224-6036
Water Quality 225-4192

RECYCLING/LITTER ABATEMENT 224-6205

REDDING AREA BUS AUTHORITY (RABA)
The Ride (Schedule Information) 241-2877
Dial-A-Ride 241-2877
Burney Area 800-803-7222

SUPPORT SERVICES DEPARTMENT
Director, Rod Dinger 245-7206
Airports: Redding Municipal and Benton Airpark 224-4321
Information Technology Division 225-4303
Purchasing Division 225-4138
Solid Waste 224-6201

Revenue Processing

Effective 7/1/14

City of Redding Web Page is located at www.ci.redding.ca.us and provides information about city departments and the services they provide, on-line services such as Building Plan-Check Status, job announcements and access to the Municipal Codes and links to other agencies. To contact the City, please email at admin@ci.redding.ca.us.
City of Redding Commissions, Boards and Committees

This is a complete listing of commissions, boards and committees authorized by the City of Redding. Unless otherwise noted, members are appointed by the Mayor with approval of the City Council, and most meetings are held once per month.

ADMINISTRATIVE HEARINGS BOARD: A three-member board that conducts administrative penalties and abatement hearings pertaining to violations of the Redding Municipal Code, the California Building Standards Code, the Uniform Housing Code and appeals of administrative citations.

BOARD OF APPEALS: A five-member board qualified by experience and training to pass upon matters pertaining to building construction, such as consideration of new ordinances that are consistent with the California Building Standards Code and to hear appeals of code interpretations.

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE: The Community Development Advisory Committee is established for the purpose of serving in an advisory capacity relative to the Community Development Block Grant (CDBG) program. The nine-member committee is appointed by the Mayor. Each member shall be either a resident of the city, employed within city limits, or a business owner of a business located within the city. The committee’s role is to review, evaluate, and rank applications seeking funding from the “public service category” of the CDBG annual allocation and to make corresponding recommendations to the City Council. The committee meets as necessary.

COMMUNITY SERVICES ADVISORY COMMISSION: This five-member commission advises City staff on issues related to recreation, park development, tourism promotion, and Civic Center operations. The commission has worked extensively in the drafting of the Parks, Trails, and Open Space Master Plan.

ECONOMIC DEVELOPMENT CORPORATION OF SHASTA COUNTY BOARD: A separate non-profit organization formed for the purpose of promoting economic development within Shasta County. The City of Redding is a perpetual member and the largest financial supporter of the corporation. The City has three representatives on the Board of Directors. The City’s partnership with the Economic Development Corporation is a critical one and our Council-appointed representatives see to it that the goals of the city in economic development and industrial recruitment are achieved through that cooperative effort. The City and the Economic Development Corporation have had recent successes and those successes, in part, are a result of our representatives.

ELECTRIC UTILITY COMMISSION: The seven-member Electric Utility Commission acts as an advisory body to the City Council and makes recommendations to the City Council regarding the Electric Utility based upon the review of materials relevant to the areas of electrical power needs projection; acquisition or construction of electrical power generation; transmission facilities; joint powers agency activities; public benefits program development; renewable energy integration policy development; billing policies; and other areas of Electric Utility operational concerns deemed appropriate from time-to-time by the City Council; and recommends fiscal policies to the City Council such as rate, reserve and capital replacement policies; and recommends political action to the City Council on energy-related matters.

PLANNING COMMISSION: A seven-member commission with the responsibility of making certain land-use decisions and determinations and advising the City Council on land-use planning matters. The commission meets twice per month. Commissioners take an active interest in the welfare of their community and are willing to put that civic-mindedness to work. While the job can be difficult, it is also rewarding to participate in decisions and formulate ideas that will help shape the physical, social, and economic future of the community.

SHASTA MOSQUITO ABATEMENT & VECTOR CONTROL DISTRICT: The City has one representative on the board who shall be a resident of the City, be employed within the City, or own a business located within the City. The District was established to inform, educate and protect the public from diseases and plagues carried by mosquitoes and other insects, and sets policy regarding public health and safety as prescribed by the Health and Safety Code.

CITY OF REDDING HOUSING REHABILITATION PROGRAM offers various forms of assistance to lower-income families in the promotion of safe, secure and affordable housing. Program income comes from federal, state and local resources. Programs are available to assist homeowners or rental property owners with qualified rehabilitation costs. Low-interest loans also are available for income-qualified homeowners to perform emergency repairs of up to $2,500, and for low-income seniors to obtain minor home repairs in an amount up to $500.

CITY OF REDDING HOUSING AUTHORITY administers the U.S. Department of Housing and Urban Development (HUD) Housing Choice Voucher (HCV or Section 8) Rental Assistance Program which provides rental assistance for eligible families, elderly and disabled individuals. The program allows participants to rent safe, decent housing while only using 30% of their income towards their housing costs. Prospective recipients must apply to the Housing Authority and meet income eligibility requirements. The Housing Authority is authorized to issue up to 1,568 vouchers, which are assigned to qualified applicants taken from a waiting list. Housing units occupied by HCV participants are subject to regular inspections to ensure safe and healthy living conditions for tenants.

SUCCESSOR AGENCY TO THE REDDING REDEVELOPMENT AGENCY -- On January 12, 2012, the City of Redding elected to become the Successor Agency to the Redding Redevelopment Agency (RRA), which was dissolved by legislative action under Assembly Bill 1X26. As Successor Agency, the City is responsible for winding down the business and fiscal affairs of the former RRA, including (1) continuing to make payments for enforceable obligations of the former RRA, (2) remitting unencumbered funds to the county auditor; and (3) disposing of real property assets. As required by State law, an Oversight Board, comprised of seven members, was formed to monitor the progress of the Successor Agency in meeting its responsibilities. In turn, the State Department of Finance and the State Controller may review actions of the Oversight Board.
The City of Shasta Lake was incorporated July 2, 1993, combining the former communities of Pine Grove, Project City, Central Valley and Summit City. The City encompasses 11.5 square miles and has a population of 10,213. Shasta Lake is a California general law city and employs a council-manager form of government. The City Council consists of five members elected at large for staggered four-year terms. Council Members receive $300 monthly compensation and are reimbursed for direct expenses.

CITY MANAGER is the chief executive officer of the City, and plans, directs, coordinates, implements and administers the activities and operation of the City under the direction of the City Council.

CITY CLERK is responsible for recording and maintaining records of the proceedings of council meetings, serves as Clerk of the Council, maintains the Municipal Code, acts as the Fair Political Practices Filing Officer and the City’s Elections Official.

DEVELOPMENT SERVICES DIRECTOR is responsible for planning, zoning, new development, use permits, building permits, building code enforcement, and utility connection permits.

ELECTRIC UTILITY DIRECTOR is responsible for forecasting electrical requirements, procuring, and then distributing electrical power to the citizens and businesses within the City’s service boundaries. As required, the system is maintained to provide reliable services and expanded to serve new customers. In order to meet state mandates, the department has an energy efficiency and solar rebate program.

CITY ENGINEER is responsible for managing general engineering operations, public works contracts, and the planning, design and construction of capital and maintenance projects associated with utilities, streets, and other city facilities.

FINANCE DIRECTOR is responsible for financial administrative functions such as financing, accounting, investments, audits, payroll, and accounts payable.

POLICE SERVICES are provided by contract with the Shasta County Sheriff’s Department. CITY ATTORNEY services are provided by contract.

FIRE PROTECTION is provided by the Shasta Lake Fire Protection District, which has a five-member Board of Directors elected in the general election in even-numbered years.

PARKS AND RECREATION ADVISORY COMMISSION is a five-member commission, which acts as an advisory board to the City Council. Members are appointed by the Council.

PLANNING COMMISSION is a seven-member commission appointed by the City Council. The commission acts on matters involving the General Plan, zoning, subdivisions, use permits and variances.

The City of Shasta Lake was incorporated July 2, 1993, combining the former communities of Pine Grove, Project City, Central Valley and Summit City. The City encompasses 11.5 square miles and has a population of 10,213. Shasta Lake is a California general law city and employs a council-manager form of government. The City Council consists of five members elected at large for staggered four-year terms. Council Members receive $300 monthly compensation and are reimbursed for direct expenses.

COUNCIL MEMBER | TERM EXPIRES
--- | ---
Lori Chapman-Sifers | November 2016
Larry Farr | November 2016
Richard Kern | November 2018
Pamlyn Morgan | November 2018
Greg Watkins | November 2016

CITY OF SHASTA LAKE
1650 Stanton Drive Shasta Lake, CA 96019 275-7400 www.cityofshastalake.org

Salaries and Benefits -- As of July 1, 2014, the City of Shasta Lake employed 1 part-time and 45 full-time employees. The City employs two temporary part-time employees in the summer months for parks maintenance. The budgeted salaries and benefits for fiscal year ending June 30, 2015: $5,631,404.

**2013-14 Budgeted Revenues**
- Public Works, $1,600,312
- Industrial Park, $109,500
- Motor Pool, $637,564
- General Fund, $5,715,548
- Wastewater, $2,583,396
- Electric, $17,287,630
- Water, $2,376,13

**2013-14 Budgeted Expenditures**
- Public Works, $1,600,312
- Industrial Park, $144,827
- Motor Pool, $785,083
- General Fund, $5,686,131
- Wastewater, $3,264,283
- Electric, $19,739,880
- Water, $3,048,513
**Voter Information**

**VOTER REGISTRATION:** Voter registration closes 15 days prior to an election. Persons registering to vote must be U.S. citizens, at least 18 years old by the next election, and not in prison or on parole for the conviction of a felony. Voters may register at the Shasta County Election Department or by mailing in a postcard registration. Registration forms may be found at the County Clerk’s Office; the Anderson, Redding or Shasta Lake City Clerk’s offices, the Department of Motor Vehicles, Post Offices, and libraries. Persons wishing to register to vote may also call the Elections Department to request a form be mailed to them, or they may register to vote online at registertovote.ca.gov or locally at www.elections.co.shasta.ca.us.

Applications for vote by mail ballots may be made in person or by mail to the Election Department no more than 29 days nor less than 7 days before any election. There is a procedure for obtaining a vote by mail ballot for conditions arising after the seventh day. Applications received more than 29 days prior are held and issued after the 29th day prior to the election. Voters may request a one-time vote-by-mail ballot by calling the Elections Department at 530-225-5730 or 888-560-8863.

Any voter who wishes to vote by mail permanently may do so by making a request in writing at any time to the County Clerk/Registrar of Voters. An application form is available at the website www.elections.co.shasta.ca.us

The registration of a voter is permanent for all purposes during his or her life, and is only cancelled by the Registrar of Voters for the following reasons: at the signed, written request of the person registered, when the voter declares under penalty of perjury that they no longer are a resident of this county; when the mental incompetence of the person registered is legally established; upon proof that the person is presently imprisoned or on parole for conviction of a felony; upon the death of the person registered; and upon official notification that the voter is registered in another county or state. Official election materials sent through the mail in Shasta County are returned if they are undeliverable.

A person who has become a citizen of the country may register and vote after showing proof of citizenship at the office of the Registrar of Voters. A new resident means a person who meets all requirements of an elector except that his or her residency was established on the 14th day prior to an election and ending the 7th day. The new resident is eligible to vote in the office of the Registrar of Voters for President and Vice President only after completing an appropriate declaration.

A voter must re-register when changing residence, name or party affiliation. If a voter has failed to re-register when they have moved from one residence address to another within the County, that voter may be asked to vote a provisional ballot at the polling place.

**ELECTION DEPARTMENT:** Establishment of election precincts as well as administration of registration laws are duties of the County Clerk. City boundaries, Supervisorial districts, school and special district boundaries and the availability of polling places are the main criteria in setting precinct boundaries. Precinct Election Board members are appointed by the County Clerk. There are 213 precincts in Shasta County. Voters who vote in their local precinct utilize optical-scan ballots with a touch screen voting machine available in each precinct for voters with disabilities; absentee voters cast their vote on a paper optical-scan ballot. Vote counting is centralized, and performed at the Elections Department office for all elections. The Registrar of Voters certifies elections results a maximum of 28 days after the election.

Requirements for filing as a candidate for an office vary with each office, but normally the nomination period is 113 to 88 days before the election. Specific information may be obtained from the Elections Department.

**CONFLICT OF INTEREST DISCLOSURE:** The Political Reform Act of 1974 mandates that local governmental entities adopt conflict of interest codes, which apply to anyone holding a decision-making position with possible financial conflicts. In Shasta County the code requires financial disclosure by elected officials, many appointed officials and certain commission and advisory board members. The financial disclosure statements must be filed when the official first takes office, annually throughout the official’s employment, and again when he or she leaves office. The statements are filed with either the County Clerk or the Clerk of the Board of Supervisors depending on the position. The statement discloses the official’s sources of income and gifts, and/or property holdings and investments, depending on the official’s position, so that any potential conflicts of interest can be identified.

**Elections**

In the 2016 election year, voters will have the opportunity to vote in two separate elections, on June 7th and November 8th. Voters who claim no political party preference may have the choice in June or the Republican or Democratic ballot; this decision is made by the state party organizations and under the law can change each presidential election year (even years divisible by four). Various nonpartisan local offices and statewide initiatives will also appear on both ballots.

Shasta County generally has two elections each even numbered year. -- a primary in June, with a general or run-off election in November. All elections are held the first Tuesday of the month, after the first Monday. There are currently no regularly occurring odd year elections. State ballot measures or initiatives appear on the general election ballot in November. Bond measures require two-thirds majority or fifty-five (55%) depending on the circumstances. Most contests are decided by a plurality of the vote; in non-partisan primary contests, a majority is required to declare a winner or the top two vote getters go to a runoff when there are more than three candidates.

In primary elections, the following are party nominated offices (voted upon by party members):

- nominations for candidates for President and Vice President in even years divisible by four
- State of delegates to party national presidential conventions
- County central committee members

Also in primary elections, the following are voter nominated offices (voted upon by all voters):
- nominations of partisan US and state legislators, state officers
- Nominations of state non-partisan officers (state superintendent of public instruction, judicial offices)
- County officials including judges

In general elections, all voters vote on the same ballot under the Top Two system. No write-in spaces appear in contests that are carried forward from the June ballot. General elections have the following offices on the ballot: presidential electors, US and state legislators, state level officials, all runoff contests from primary (state and local), city councils from all three cities (Anderson, Redding and Shasta Lake), Redding city clerk and treasurer, schools and special districts.
## DIRECTORY OF COMMISSIONS, COUNCILS AND BOARDS

### Shasta County

- **Air Pollution Control Board**
  - Tuesday, Meets as needed
- **Assessment Appeals Board**
  - Meets as needed
- **Board of Supervisors**
  - Every Tuesday, 9 a.m.
- **Commission on Aging**
  - 3rd Friday, 10 a.m.
  - County Administration Building, 1450 Court St. - Room 311

### City of Redding

- **Administrative Hearings Board**
  - 3rd Wednesday, 2 p.m.
  - Council Chambers
- **Board of Appeals**
  - Called as needed
- **City Council**
  - 1st and 3rd Tuesdays, 6 p.m.
  - Council Chambers
- **Community Development Advisory Committee**
  - Called as needed
- **Community Services Advisory Commission**
  - 2nd Wednesday, 4 p.m.
  - Caldwell Park Room
- **Economic Development Corporation of Shasta County**
  - Planning Commission
  - 2nd and 4th Tuesdays, 4 p.m.
  - Council Chambers
- **Electric Utility Commission**
  - Planning Commission
  - 2nd and 4th Tuesdays, 4 p.m.
  - Council Chambers
- **Oversight Board to the City of Redding as Successor Agency to the Redding Redevelopment Agency**
  - 1st Wednesday, 5:15 p.m.
  - Community Room
- **The following meet 3rd Monday, 5:15 p.m.**
  - Council Chambers
  - Redding Area Bus Authority
  - Redding Housing Authority
  - Redding Municipal Library Board

### City of Anderson

- **City Council**
  - 1st and 3rd Tuesdays, 6 p.m.
- **City Council/Redevelopment Agency**
  - 1st and 3rd Tuesdays, 6 p.m.
- **Parks & Recreation Commission**
  - 4th Wednesday, 5 p.m.
- **Planning Commission**
  - 2nd Monday, 6 p.m.

### City of Shasta Lake

- **City Council/Redevelopment Agency**
  - 1st and 3rd Tuesdays, 6 p.m.
- **Parks & Recreation Commission**
  - 4th Wednesday, 6 p.m.
- **Planning Commission**
  - 3rd Thursday, 6 p.m.